

UNOFFICIAL MINUTES FOR NOVEMBER 14, 2011

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on November 14, 2011. Commissioner Scott opened the meeting with prayer and the Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner
William E. Koehler, Commissioner
Donald Oswald, Commissioner
Debra C. Lening, County Clerk
Peggy Dunlap, Administrator

The vouchers were reviewed. Three vouchers were questioned. Vouchers were approved and signed.

Carl Zimmerman with National Parks Service met with the Commissioners to ask permission to put a sign up on the Murdock Building stating "Future Home of Sand Creek Massacre National Historic Site Research and Visitor Center." The Commissioners gave him permission to do so.

Jeanne Sorensen entered the meeting as a visitor.

Minutes from the October 27, 2011 Regular Meeting was presented. Oswald made the motion, seconded by Koehler, to approve the minutes as presented. All Commissioners voted affirmative.

Minutes from the October 28, 2011 Emergency Meeting was presented. Oswald made the motion, seconded by Koehler, to approve the minutes as presented. All Commissioners voted affirmative. After signing, Oswald made the motion, seconded by Koehler, for the Emergency Meeting Minutes to become part of today's regular meeting, to wit:

An Emergency Meeting of the Kiowa County Commissioners was called to order at 10:00 am on October 28, 2011. Commissioner Scott opened the meeting. Those attending were:

Richard Scott, Commissioner
William E. Koehler, Commissioner
Donald Oswald, Commissioner
Peggy Dunlap, Acting Deputy/Administrator
Dennis Pearson, DSS Director

This meeting was called by the Commissioners and Dennis Pearson regarding the staffing issues at Little Sprouts Childcare and the possible reopening of the daycare. Peggy Dunlap had a name and phone number to the Licensing Specialists in Denver and wanted to know if the Commissioners and Dennis would be in favor of calling them to see what temporary arrangements could be made about a Daycare Director. Dennis said that he could call them when he gets back to his office but the Commissioners decided to make the call in their presence. The Licensing Specialist that we talked to was Sarah Herron which states that as a large daycare center we would need an Interim Director that had the qualifications or 2 CDA's in the center and no more than 15 children could attend.

At this time, Carol Spady entered the room after Donald Oswald went to the Library and asked if she would join our meeting. She stated that a Director needed to be in the facility 60% of the time. The Commissioners did ask her if she would be interested in the position and she said she already had 2 jobs. It was then suggested that we call Welcome Home in Lamar and make a few inquiries with their Director and see if they knew of anyone to call that might be interested. Peggy will get back with the board and let them know what she finds out.

Salary was discussed for the daycare Director as Dennis stated he needed to know in order to advertise. The breakdown is this, \$2250.00 a month, after 90 days it would be \$2325.00 month and then at the end of 1 year, it would be \$2400.00 a month. Any new hires for daycare teachers or cooks would be at our regular rate of \$8.75 hour for full time, and \$8.25 for part time.

Time clocks were also discussed. Dennis said that time clocks were purchased about 6 months ago and wondered what was going on with that. He said that if they had been in place, this incident would not have happened. Peggy stated that the time clock for Prairie Pines is up and running but that it isn't user friendly and her office felt like the "kinks" needed to be worked out before putting it in at DSS. After a little discussion, Donald made the motion that the County reimburse DSS for the time clock that has been purchased and that he purchase a punch style time clock for DSS. William Koehler 2nd that motion. All commissioners voted affirmative.

The meeting adjourned at 12:05 pm. Oswald made the motion and Dick 2nd it. All Commissioners voted affirmative.

Peggy Dunlap, Acting Deputy/Administrator

Richard Scott, Commissioner

All Commissioners voted affirmative.

The Public Health Nurse position was discussed. Commissioner Scott would like to meet with Jackie Brown from Prowers County before making any decision, in the event they can't find a candidate for the position. They will advertise again before contacting Ms. Brown.

A bid was received for equipment on the equipment bid list. Since the bid was considerably lower than the minimum advertised, Oswald made the motion, seconded by Scott, to reject the bid. All Commissioners voted affirmative.

The Prairie Pines Assisted Living (PPAL) swimming pool was discussed. They have not been successful in obtaining insurance for public pool use and CTSI said the waivers can not be accepted. It could possibly still be used as an aqua therapy pool and for residents only. This will be discussed further when the Commissioners meet with the hospital administrator later in the meeting.

Day Care issues and operation were discussed. There is an ad in the paper for a permanent director and for teachers. Carol Spady will act as the interim director until a permanent director is hired. A "Thank You" note will be put in the paper for all the volunteers that helped with cleaning and painting at the Day Care. The Commissioners would like to see a report monthly from the Day Care to keep the public informed once a permanent director is found.

Area Extension Agent Bruce Fickenscher met with the Commissioners to present the CSU Extension Quarterly Report. The new area director, Jennifer Wells, will be starting soon.

Director of Emergency Management Chris Sorensen met with the Commissioners regarding the award of the Court Security Grant in the amount of \$88,840.00, which includes personnel expense, video conferencing and training. Sorensen also discussed the Emergency Plan for Kiowa County. He discussed the overall guidelines in Emergency Preparedness, which includes weather issues. He will complete the core items affecting the courthouse, DSS, Day Care, Prairie Pines, etc.

Sorensen stated that he was also planning on applying for a grant for emergency radios and carbon dioxide detectors. The grant that was awarded last year was for emergency radios that were distributed throughout the county.

There was also discussion on the Bent County 911 equipment.

Denise Riley would like to be considered as an alternate for the Lower Arkansas Valley Area Agency on Aging Advisory Council (LAVAA). Oswald made the motion, seconded by Koehler, to appoint Denise Riley as an alternate to LAVAA as long as she meets the requirements. All Commissioners voted affirmative.

The Commissioners received copies of the contracts for contract labor from the Fair Board. Commissioner Koehler stated that these positions need to be advertised for. This will be further discussed at the next Regular Meeting.

The District Attorney's budget has been increased \$414.00 for office rent for 2012. The Commissioners declined paying the increase.

The Commissioners discussed National Association of Counties (NACO) membership. Kiowa County is the only county in Colorado that is not currently a member. The dues are \$400 per year. Scott made the motion, seconded by Koehler, to join NACO for one year for 2012. All Commissioners voted affirmative.

A complaint was received regarding the landfill not being opened during scheduled hours. The Commissioners stated that the ad in the paper needs to include the statement regarding closures during high winds. The Commissioners will send a letter to the landfill manager reminding him that he needs to find a replacement if he is going to be gone during scheduled hours. He should let the Road & Bridge foreman and/or the Commissioners know when a replacement is needed for coverage.

Road and Bridge employees are financially responsible when they fail the CDL test and have to re-take it.

Weisbrod Memorial County Hospital Administrator Tom Hinton and F.N.P.C. Erin Hieb-Morgan met with the Commissioners regarding the current status of the Public Health (PH) Nurse, and possibly transitioning from County to hospital. They feel that the PH Nurse is limited in what she can do with and for the schools, due to the lack of man power. The County is currently outsourcing the PH nursing and both feel this will have a negative impact on the County. They would like to see how combining the PH Nurse with the hospital would be a benefit and have more staff to educate at the schools and the community. Emergency preparedness rolls into this umbrella, also. Mr. Hinton would like for the Commissioners to take this under advisement and consider it. Hinton said he was here to offer ideas and services for the betterment of the community, not to cause issues. He is agreeable to working with the Commissioners to help resolve this issue with them. The PH Nurse's model is the wellness factor, which includes education, health fairs, etc.

The Commissioners discussed the PPAL pool issue with Mr. Hinton and Mrs. Hieb-Morgan and said they would like to see it possibly used as an aqua therapy pool. For the hospital to bill for therapy, they would have to own or lease the property, so there are challenges with off-site premises. Mr. Hinton will check with his insurance company to see if it will be do-able.

The December Regular Meetings will be December 15th and 29th. The next Regular Meeting will be November 22nd.

The Treasurer's report was reviewed.

The Clerk's report was reviewed and filed.

The Commissioners report was reviewed.

Dennis Pearson, Director of the Department of Social Services (DSS), met with the Commissioners. DSS vouchers were reviewed. Vouchers were approved and checks were signed. Pearson informed the Commissioners that Kiowa County is without a child welfare case worker since the covering case worker from Baca County moved. He is covering for now until someone can be found. He also told them that \$11,000 from the State Temporary Aid to Needy Families (TANF) Reserves will be awarded. He reported that no applications have been received thus far for the Day Care Director. Pearson would like to have input on the hiring for this position. The Commissioners told him he would definitely be on the interview committee along with the Commissioners.

Oswald made the motion, seconded by Koehler, to authorize Carol Spady to sign on the Day Care checking account while in the interim position as Director. All Commissioners voted affirmative. A copy of the minutes will be given to the bank for authorization.

Administrator Dunlap presented the Commissioners with the Reorganization information packet.

A lighting assessment worksheet was received from Glen Marciniak.

Scott made the motion, seconded by Oswald, to approve the liquor license renewal for the Windmill Saloon, LLC. All Commissioners voted affirmative.

Information was received for Road and Bridge semi tractors. No action was taken.

Prairie Pines Administrator Denise Riley and Assistant Administrator Crystal Mozisek met with the Commissioners regarding the PPAL roof. Supplies for repair were delivered this summer and the work still has not been done. The insurance adjustor recommended that PPAL notify the roofer that his insurance will be billed for the damages to the building due to the roof not being repaired in a timely manner. The Commissioners told Riley to look for another roofer to complete the job on the flat roof. They also discussed the rental of office space (the library) for one of the oil and gas companies in the amount of \$800 per month.

The Commissioners discussed a voucher with the Sheriff's office.

Scott made the motion, seconded by Oswald, to take the Rialto Hotel property off the market until further legal council advises. All Commissioners voted affirmative.

With no further business, Oswald made the motion, seconded by Koehler, to adjourn at 3:15 p.m. All Commissioners voted affirmative.